MVP Communicator: Getting Started

Communicators User Guide



Table of Contents

How to Log in

- View Channel Information
- Send a New Email
- Manage Scheduled Emails
- View Channel Insights
- How to Log out

How to Log in

1. Log in to the MVP Communicator with your Fresno State assigned email.

FRESNØSTATE.	Login Die your Freisro State entail address to login Email address username@mail.freisrostate.edu LOGIN
••	

2. After selecting "LOGIN" you will be notified that a verification code has been sent to your email inbox.

FRESN@STATE.	
MAN A GING PLATFORM	Login Use your Fresno State email address to login Verification Code
A verification code has been sent to	VERIFY BACK

3. Enter the verification code into the "Verification Code" field and select VERIFY.

I trade compare to the intervention of the interventin of the intervention of the intervention of the i											8	TATE	
	÷	• •	8 12	0 &	Ð	Di					1 of 6	<	>
		Login C	PT: MVP Co	ommunic	ator Pl	atform	Inbox x					Ð	
However, and the request processing the sense cays and packs the OTP (Does Time Prescode) from below is the login page. If you did not the transmission processing the sense cay and packs the OTP (Doe Time Prescode) from below is the login page. If you did not the transmission processing the sense cay and packs the OTP (Doe Time Prescode) from below is the login page. If you did not the transmission processing the sense cay and packs the other transmission processing the sense cay and packs the other transmission processing the sense cay and packs the other transmission processing the sense cay and pack the other transmission processing the sense cay and packs the other transmission processing the sense cay and pack the other transmission processing the sense cay and pack the other transmission processing the sense cay and pack the other transmission processing the sense cay and pack the other transmission processing the sense cay and pack the other transmission processing the sense cay and pack the other transmission processing the sense cay and pack the other transmission processing the sense cay and pack the other transmission processing the sense cay and pack the other transmission processing the sense cay and pack the other transmission processing the sense cay and pack the other transmission processing the sense cay and pack the other transmission processing the sense cay and pack the other transmission processing the sense cay and pack the other transmission processing the sense cay and pack the other transmission processing the other transmission procesing the other transmission processing the other t		mvpcomm to me +	unicator@mail.fr	esnostate.e	du <u>via</u> emez	onses.com			9:44 AM (0	minutes ago)	☆	4	•
Promotion from the conversation of all we have not all we hav		Hello To sign-in to make this re	MVP Communicato quest, please ignore	r Platform, ple a this e-mail.	ase copy ar	nd paste the O	TP (One Time	Passcode) from	m below to	the login pa	ge. If you	did not	
• Reply		OTP: 82170	l expire in 60 minut	es. Please do	not share th	is code with an	iyone.						
t deieted message in this conversation. View message or clients forwer.		(Rep	y (+ Forw	ard									
ESNOSTATE. NORMAN DE LA TORRES MARINA DE LA TORRE		1 deleted met	sage in this conv	ersation. Viev	v message	or delete fore	wer.						
ESNOSTATE.												_	1
ESNOSTATE.													
Login WH W H C AT 0 R M A R A O IN O F C AT 7 O R M VERY VERY VERY													
Login C O M M V H C A T O M A R A O N O P C A T O R M Verification Code 12773 VERPY	ESN@ST	ATE.											
C S M M D M C A T O B M A M C I N C A T O B M A M C I N C A T O B	E <mark>SN@</mark> ST	ATE.											
C O M M U N CA TO R M A N A O I N O P LA T F O R M VERIFY	ESN@ST	ATE.								Login			
VERIFY	esn@st	TATE.		D				U	se your Fresr	Login	eddress to 1	login	
	esn@st			D				Us Verifi 821	te your Frest fication Co 703	Login to State email a de	address to I	login	
	ESN@ST			D R O R M				Ur Verit 821	se your Fress fication Co 703	Login to State email : de	address to I	login	
ВАСК	esn@st			D ^R 0 R M				Ur Verit 821	se your Fress fication Co 703	Login to State email a de VERIFY	address to l	login]
	<mark>ESN</mark> @ST		VI RUNICATO NO PLATE	D ⁸ 0 <i>R M</i>				Us Verifi 821	se your Fress fication Co 703	Login to State email a de VERIFY BACK	address to I	login]

4. After you have logged in you will be directed to the home page.



View Channel Information

1. To view the channel information, click on the dropdown to expand the channel banner. The information listed here will include the channel description, channel category, and any associated tags.

FRESN@STATE.	MVP	
My Channels		
Training Channel		Send new Scheduled Insights
Category: Tier 3 Training Channel (Training Demo)		

Send a New Email

1. To send an email, select the send new icon that is located on the right side of the channel banner



2. The email drafting page contains a subject field, a body field, and a rich text editor. Text can also be copied and pasted into the body text field.

FRESN@STATE.	MVP	8
< 🏼 🔊 Training Channel		
mvp-demo@mail.fresnostate.edu		
Subject		Subject is required
B I U ⊕ 🤊 «> 🗄 🗄 No	mal 🕈 💳 🖻 🖄 Sans Serif 🗧 🗣 🖬 🖪	
Email body goes here		Body is required
Send Schedule Send Preview		Discard

3. To preview an email before sending it, click on the preview icon located next to the schedule icon.

FRESN@STATE.	MVP	O
< 🛷 Training Channel		
mvp-demo@mail.fresnostate.edu		
Subject		Subject is required
BIU ⊕ ୭୨ ቀ⊅ 🗄 🗄 Normal	🕈 🖽 🖻 Sans Serif 💠 😑 🗞 🖬 🖥	
Email body goes here		Body is required
Send Schedule Send		Discard

4. To send the email, click the send button. You will be directed back to the home page and will see a confirmation pop-up notifying you that the email has been sent successfully. Please note that this will send out the email to recipients immediately.

FRESN@STATE.	MVP	
< 🖪 Training Channel		
mvp-demo@mail.fresnostate.edu		
Subject		Subject is required
BIUS ***	: 🖅 🖻 🛎 Sans Serif 💠 🚍 🗞 🖬	
Email body goes here		Body is required
Send Schedule Send Preview		Discard

F	RESN@STATE.	MVP		9
•	My Channels			
>	Training Channel Training Channel	Sero	new Scheduled	Insights
		Email was sent successfully.		

5. To schedule an email to send out later select the Schedule Send icon located next to the send button.

FRESN@STATE.	MVP	8
< 🖪 Training Channel		
mvp-demo@mail.fresnostate.edu		
Subject		Subject is required
B I <u>U</u> ⊕ 🤫 🎶 🗎 🗮 Normal	🕈 🖅 🖻 Ă 🏽 Sans Serif 💲 🚍 🎭 🖬 🖻	
Email body goes here		Body is required
Send Schedule Send Preview		Discard

6. Select the desired date and time then click done. You will see a notification at the bottom of the screen if the email has been scheduled successfully and will be redirected back to the homepage.





7. To discard the draft, click on the bin icon that is located on the bottom right side of the email body.

FRESN@STATE.	MVP	8
< 🛷 Training Channel		
mvp-demo@mail.fresnostate.edu		
Subject		Subject is required
B I U S 🤊 ↔ 🗄 🗄 Norm	nal 🗧 🎞 🖻 🦉 Sans Serif 🗧 🗧 🕤 🖬	
Email body goes here		Body is required
		<u>\</u> _
Send Schedule Send Preview		Discard

Manage Scheduled Emails

1. To manage scheduled emails, select the scheduled icon located on the right side of the channel banner on the homepage. You will then be redirected to the Scheduled Emails page.



2. The email banner can be expanded and collapsed to view the email content by clicking on the banner or the dropdown.

FRESN®	STATE.	MVP		9
< 🗒 Trainir	ng Channel			
Communicator	Subject			O Time
esuripeiris@mail.fre	New Communication Platform	Hey Bulldogs, Something new and exciting is coming soon! introducing the MVP Communicator. A Tailored Communication Platform With	Reschedule	Nov 29, 2022

3. To reschedule the email, click the calendar icon.

FRESN®	STATE.	MVP	9
< 🗒 Training	g Channel		
Communicator	Subject		O Time
esuripeiris@mail.fre	New Communication Platform	Hey Bulldogs, Something new and exciting is coming soon! Introducing the MVP Communicator. A Tailored Communication Platform With Residue.	Nov 29, 2022 🔇
		1	

4. Select a new date or time. Then click done. You will see a confirmation pop-up notifying you that the email has been rescheduled successfully.

FRESN@STATE.			Ν	NV.	P				9	
< 🕅 Training Channel	Nov	ember	2022 🔻	,		<	>			Î
Communicator Subject	s	М	Т	W	Т	F	S		O Time	
esuripeiris@mail.fre New Communication Platform Hey Buildogs, Som	ethin 6	7	1	2	3 10	4	5	sator: A Tailored Communication	Reschedule Nov 29, 2022	~
This email is scheduled for Nov 29, 2022, 10:30 AM.	13	14	15	16	17	18	19		Cancel send	
Hey Bulldogs,	20	21	22	23	24	25	26			
Something new and e	excit 27	28	29	30						E
Introducing the MVP	Соп									
With MVP you will be	able Time					11:30	AM	1		
• Find channels • • Gain Insight in	that to w				CAN	CEL	DONE	<u></u>		
Cater your email communications to fit your unique student experience										
Try it for yourself by visiting https://mvp.dx.fresnostate.odu/										

FRESN®	STATE.	MVP		9
< 🗒 Trainin	ıg Channel			
Communicator	Subject			N Time
esuripeiris@mail.fre	New Communication Platform	Hey Bulldogs, Something new and exciting is coming soon! Introducing the MVP Communicator: A Tailored Communication Platform With	Reschedule	Nov 29, 2022
	_			
	Em	ail rescheduled successfully.		

5. To cancel a scheduled email, expand the email banner that you want to cancel. Click the cancel send button located on the right side of the banner. You will see a confirmation pop-up notifying you that the email has been canceled successfully.

FRESN@STATE.	MVP	8	FRESN	€STATE.	MVP	9
< 🖪 Training Channel			< 🗔 Train	ing Channel		
		0	Communication	Folgett		0
esurlpekis@mail.fre. New Communication I	Platform Hey Buildogs, Something new and exciting is coming soon? Introducing the VVP Communicator. A Tailored Communication	Reschedule			This channel does not have any scheduled emails.	
This email is scheduled for Nov 29, 2022, 11:3	0 AM.	Cancel send				
	Hey Buildogs,					
	Something new and exciting is coming soon!		1			
	Introducing the MVP Communicator: A Tailored Communication Platform					
	With MVP you will be able to:					
	Find channels that are just the right fit for YOU!					
	Gain Insight into why you are receiving the information you are receiving				Scheduled email canceled successfully.	
	Cater your email communications to fit your unique student experience		11			
	Try it for yourself by visiting https://mwp.dx.fresnostate.edu/					

View Channel Insights

1. To view channel insights, click on the insight icon of the channel banner you want to view. Insights include the communicator that sent the email, the subject line, a preview of the body text, how many recipients opened the email, and a timestamp.



2. To view past email content, click on the email or the dropdown and the banner will expand.

FRESNG	FRESN®STATE. MVP			
< 📊 Trainin	g Channel			
Communicator	Disper	Cpened	O Time	ļ
esuripeiris@mail.fre	New Communication Platform Hey Buildogs, Get ready to change the way you interact with your inbad Introducing the MVP Communicator: A Talored Communication	5	4 minutes ago	۲
esuripeiris@mail.fre	Test Test	9	5 days ago	<
esuripeiris@mail.fre	MVP Coming Soon Get ready for the MVP1	14	1 week ago	<
esuripeiris@mail.fre	MVP Coming Soon Get ready for MVP	0	1 week ago	<

How to Log out

- 1. Click the profile icon located in the upper right corner.
- 2. Select log out.

FR	ESN@STATE.	$\longrightarrow \Theta$				
	My Channels					
, τ	raining Channel		Switch role			
> T	raining Channel		Log Out			